

## **Board of Tree Experts Minutes**

**March 21, 2023**

The Board of Tree Experts met on this date at the Jackson Township Municipal Building, Council Room, 95 W Veterans Hwy, Jackson, NJ 08527

### **Those present were:**

Steve Chisholm, Sr., President

G. Lovallo

B. Emens (Zoom)

J. Greipp

S. Spero (Zoom)

K. Downes

R. Wolowicz (Zoom)

T. Wyckoff (Zoom)

Bruce Velzy DAG (Zoom)

Candice McLaughlin DAG (Zoom)

### **Staff**

P. Aufiero, Recording Secretary

A. Dietz, Administrative Assistant

L. Herrera, Administrative Assistant

### **Public in Attendance**

Steven James

### **Meeting called to order at 9:45 am**

- I. Open Public Meeting Act:** Read by P. Aufiero, signed by S. Chisholm and G. Lovallo.
- II. Agenda:** Motion to approve Agenda by J. Greipp, seconded by B. Emens. Motion passed.
- III. Minutes** Motion to approve minutes of February 21, 2023 by J. Greipp, seconded by G. Lovallo. Motion passed with changes.
- IV. Administrative Report and Correspondence**
  - A. Vendor Update:**

Discussion: Truthfinder vs NICS,
  - B. Website:**

Committee will look into .gov website with individual emails for all Board members and staff.
  - C. Compliance with the Law:** Have list of companies that have not renewed for next Board meeting, April 18, 2023.

We are still getting CEUs for license renewals.

**V. Financial Report:**

Received some explanation for financial sheet that was emailed, but not a complete explanation. V Montalto at DEP will help with explanations.

**VI. Compliance:** No report at this time.

Have Erik Jones come to the next meeting to provide a report.

Schedule Inspectors to come to meeting and invite Rodger Frye of OSHA.

Have a list of the companies that have not renewed since 9/14/22 for next meeting.

**VII. Public Comment:**

Steven James inquired about his license. Public comment portion of the meeting is not a discussion with Board members. Board will make a decision in closed session.

**VIII. Old Business**

**A. Attendance Policy:**

G. Lovallo will send out copy.

B. Personnel Policy is almost complete, Employee Handbook.

C. Enforcement a full rule review to change rules in 2024 Legislative year.

**IX. New Business**

**A.** Motion to approve 8 business registrationsJ. Greipp, seconded by B. Emens.  
Motion passed.

Friendly tree Service Inc	LTCO	Bangor PA
Black Oak Tree Service LLC	LTCO	Wayne NJ
MLG Landscaping & Tree Service	LTCO	Hamilton NJ
Nates Landscaping & Construction	LTCO	Manville NJ
Stark Landscaping LLC	LTCO	Branchville NJ
B&N Tree Care	LTCO	Sussex NJ
NJ Landscaping H&L LLC	LTCO	Old Bridge NJ
ProGreen Landscaping LLC	LTCO	Newfield NJ

Reciprocity:

LTE: Chris Larsen, letters must be signed and on company letterhead. Not approved.

LTCO: James Unger and Tighe Nostrand to be reviewed again.

Motion to certify the exam grades of the LTCO applicants for the class of March 2023 who have attained passing grades and will have their names read into the March 21, 2023 minutes by J Greipp, seconded by G. Lovallo. Motion passed.

Jesus Bermudez	Delanco NJ
Eric Rodriguez	Netcong NJ
Carlos Portillo	Manville
Martiniano Lopez Garcia	Hamilton NJ

Hector Lora Santana  
Anthony Smith

Freehold NJ  
Newfield NJ

X. Motion to go into closed session G. Lovallo, seconded by J. Greipp. Motion passed 10:55am.

XI. 11:48am back from closed session.

**XII. Other:**

A. Motion to issue license to Steven James based on payment of fine, license fee of \$150.00 and proof of Workers Comp insurance by G. Lovallo, seconded by J. Greipp. Motion passed.

License will be issued conditionally: The license fee of \$150.00 to be paid, the Board has generously agreed to reduce the fine from \$6,000.00 to \$3,000.00 and will accept payment in full along with proof of Workers Comp Insurance provided.

B. Matthew Noonan LTE request for re-instatement.

Motion to deny request for re-instatement of LTE based on request was not received in writing before the 3 year deadline by J. Greipp, seconded by G. Lovallo. Motion passed.

Mr. Noonan can retake the exam or apply for reciprocity (exemption from written portion of the LTE exam).

**XIII. Public Comment: None**

**Motion to adjourn by G.Lovallo, seconded by R. Wolowicz. Motion passed, 11:59am.**

**Next meeting scheduled April 18, 2023 at Modern Equipment in Edison NJ.**