

Board of Tree Experts Minutes

August 20, 2024

The Board of Tree Experts met on this date at the Jackson Township Municipal Building, Council Room, 95 W Veterans Hwy, Jackson, NJ 08527

Those present were:

S. Chisholm, Sr., Chairman
G. Lovallo, Vice Chair
B. Emens (Zoom)
J. Greipp
K. Downes
M. Goggin (Zoom)
R. Wolowicz (Zoom)
T. Wyckoff (Zoom)
S. Spero (Zoom)

Bruce Velzy DAG
Candice McLaughlin DAG

Staff

P. Aufiero, Recording Secretary
A. Dietz, Administrative Assistant
L. Herrera, Administrative Assistant
L. Hayes, Administrative Assistant

Public in Attendance

Meeting called to order at 9:45 am

- I. **Open Public Meeting Act:** Read by B. Velzy signed by S. Chisholm and G. Lovallo.
- II. **Agenda:** Motion to approve Agenda by G. Lovallo, seconded by J. Greipp. Motion passed with changes.
- III. **Minutes** Motion to approve minutes of February 21, 2023 by J. Greipp, seconded by B. Emens. Motion passed.
- IV. **Administrative Report and Correspondence**
 - A. **Vendor Update:**
MVC paid by check.
 - B. **Website:**
New website www.njbte.org under construction.
 - C. **By the Numbers:** see attached
- V. **Financial Report:**

Have not received any guidance from contacts at State for deciphering the financial screen shot.

VI. Compliance: No report at this time.

VII. Public Comment: Steven James inquiring about getting his LTCO. Discussion.
Lt. Wayne Olejarz, Jackson Twp Police Dept, intervened when Mr. James refused to leave the podium after his allotted time.
Pause 10:09am
Return: 10:15am

VIII. Old Business

A. Attendance Policy:

G. Lovallo will send out copy.

B. Solid Waste MOA: B. Velzy and S. Chisholm have not been able to make contact with anyone from Solid Waste.

IX. New Business

A. Shari Spero, LTE 465 is being recommended to fill the vacant seat left by P. Zipse.

B. Amanda Glenn has been hired as Program Manager (30, 60, 90-day review/probation period)

C. Motion to approve 4 business registrations G. Lovallo, seconded by J. Greipp. Motion passed.

Happy Tree Services Inc	LTCO	Spring Valley, NY
N&L Tree service Inc	LTCO	Westwood, NJ
Uprooted LLC	LTCO	Hillsborough, NJ
Roderick & Sons Tree Specialist	LTCO	Hamburg, NJ

D. Reciprocity: Motion to approve reciprocity for John Heyser Jr. for exemption from the written portion of the Licensed Tree Expert Exam made by Zipse, seconded by J. Greipp. Motion passed.

Olger Mora	Bound Brook, NJ
Juan Castro	North Plainfield, NJ
Leon icio Perez	Bridgeton, NJ
Aldivier Huxtado	Raritan, NJ
Jason Castro Ramos	Clementon, NJ
Darlene Milligan	Hamburg, NJ
Jason Sanchez	Middlesex, NJ
Joseph Seraphine	Tabernacle, NJ

X. Motion to go into closed session G. Lovallo, seconded by P. Zipse. Motion passed 10:34am.

XI. 11:15am back from closed session.

XII. Other:

A. Update on CAA Court hearing. Resolved and payment was received.

- B. Motion to approve resolution on Steven James and Precision Tree by G. Lovallo, seconded by P. Zipse. Motion passed.
Resolution read by DAG B. Velzy:
Resolution on Steven R. James of 215 Edgeview Road, Keyport, NJ on 12/14/2022 applied for the LTCO Exam for licensure as an LTCO and passed. The Board initially approved Mr. James for licensure but rescinded their approval based on new information. Mr. James is entitled to a hearing and a letter of explanation will be sent to Mr. James.
On 4/21/22 an application for Business Registration for Precision Tree was received. All businesses must have a licensee with either an LTE or LTCO. Precision Tree was approved at the 12/20/22 Board meeting, however there was no evidence of a licensee or Workers Compensation insurance coverage supplied to the Board and so the approval was rescinded.
- C. Motion to recommend Shari Spero to the Commissioner to fill the vacant seat on the Board of Tree Experts by G. Lovallo, seconded by P. Zipse. Motion passed.
- D. Program Manager: Motion to recommend Amanda Glenn to fill the Program Manager position (30, 60 90-day review/probation) by G. Lovallo, seconded by P. Zipse. Motion passed.
- E. J. Greipp wants to recognize the staff for working through this past year.
- F. The Board wants to recognize and thank P. Zipse for her commitment and hard work these past years of service.

XIII. Public Comment: None

Motion to adjourn by G. Zipse, seconded by B. Emens. Motion passed, 12:02pm.