

Board of Tree Experts Minutes

October 19, 2022

The Board of Tree Experts met on this date at the NJBTE Office, 101 W Veterans Hwy, Jackson, NJ 08527

Those present were:

Steve Chisholm, Sr., President
P. Zipse (Zoom)
B. Emens
J. Greipp
T. Wyckoff (Zoom)

Candice McLaughlin DAG (Zoom)
Bruce Velzy (Zoom)

Staff

Patty Aufiero, Recording Secretary
Arlene Dietz, Administrative Assistant
Linda Herrera, Administrative Assistant

Public

Bob Wells
Ray Slaman (Conference Call)

Meeting called to order at 9:37 am

- I. **Open Public Meeting Act:** Read by P. Aufiero signed by S. Chisholm and J. Greipp
- II. **Approval of Agenda:** Motion to approve Agenda, with changes, by B. Emens seconded by J. Greipp. Motion passed.
- III. **Minutes** Motion to approve minutes of August 16, 2022 by B. Emens, seconded by J. Greipp. Motion passed, with changes.
- IV. **Administrative Report and Correspondence**
 - A. **Database:** Staff request some changes to Database for more clarity on Reports.
 - B. **Vendor Update:** Optimum for phone and Wifi is the only vendor still being paid from the Wells Fargo Account. State Nursery is also using Optimum and has offered to pay our on their P-Card. Staff will check with S. Matus and set this up.**By the Numbers:**
 - A. **Reports:** "Incomplete" or "Under Review" applications will be given 60 days to complete, after that, NOV will be generated. Set up "Archive" on database for companies that have been NOV's but are not doing tree work.
 - B. **Financial Report:** Quick Books may be a better option for financial report. Check with Hance Accounting.
- V. **Compliance Inspector Report:** See attached
- VI. **Public Comment:** None at this time.

VII. Old Business

- A. DOT:** Corrective pruning to be done on Route 70 in Ocean and Burlington Counties, Independence Constructors have completed the corrective work , Rich Tree Service has not responded. Rich Tree will be sent an NVOS.
- B. Program Manager:** 3 candidates for the Program Manager position, 2 have submitted resumes. Personnel Committee will set up interviews.

VIII. New Business

- A.** Motion to approve business registrations by J. Greipp, seconded by B. Emens.

Motion passed

USA Pro Tree Service	W. Orange, NJ
JJ Ronquillo Landscaping Inc	Trenton, NJ
Maverick Services	Flagtown, NJ
Westfield Tree Service	Paterson, NJ
Midstate Tree Management	Washington, NJ
Tree Trimming Solutions LLC	Freehold, NJ
Eclipse Tree Service & More LLC	Rockaway, NJ
Serrano's Tree Service	Plainfield, NJ
Benitez Tree Services LLC	Maywood, NJ
Green Line Landscaping	Hamilton, NJ

B. LTCO RECIPROCITY

Motion to approve LTCO Reciprocity by J. Greipp, seconded by P. Zipse.
Motion passed.

Brian Smithson	Old Tappan, NJ
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- C. Motion to certify the Exam** grades of Licensed Tree Experts and Licensed Tree Care Operators Applicants for Class of August/September 2022 who have attained passing grades and will have their names read into the September 20, 2022 minutes by J Greipp, seconded by P Zipse. Motion passed.

LTCO

Alejandro Benitez	Maywood, NJ
Wilbur Corella	Freehold, NJ
Mario Estrada	Staten Island, NY
Alejandro Benitez	Maywood, NJ
Jhonatan Medina Solarte	Wharton, NJ
Luis Serrano	Plainfield, NJ
Elias Ordon Tuy	Dover, NJ

Hector Santizo
Noel Cortes Mendes

Hamilton, NJ
Passaic, NJ

IX. Other:

LTCO exam, since suggesting the LTCO exam candidates study the Tree Care Specialist book from TCIA we have seen an increase in the number passing the exam.

X. Motion to go into Closed (Executive) Session by J. Greipp, seconded by B. Emens. Motion passed, 10:40am.

XI. Public Comment: None

Motion to adjourn by J. Greipp, seconded by B. Emens. Motion passed, 11:40am