

Board of Tree Experts Minutes

November 15, 2022

The Board of Tree Experts met on this date at the NJBTE Office, 101 W Veterans Hwy, Jackson, NJ 08527

Those present were:

Steve Chisholm, Sr., President
G. Lovallo
B. Emens
J. Greipp
T. Wyckoff (Zoom)

Bruce Velzy
Candice McLaughlin (Zoom)

Staff

P. Aufiero, Recording Secretary
A. Dietz, Administrative Assistant
L. Herrera, Administrative Assistant

Public in Attendance

Peter Schmitt, S&A Technologies
Ray Slaman

Meeting called to order at 9:45 am

- I. **Open Public Meeting Act:** Read by P. Aufiero signed by S. Chisholm and J. Greipp
- II. **Approval of Agenda:** Motion to approve Agenda, with changes, by G. Lovallo seconded by B. Emens. Motion passed.
Roll Call.
- III. **Minutes** Motion to approve minutes of October 19, 2022 by J Greipp, seconded by T. Wyckoff. Motion passed, with changes.
- IV. **Administrative Report and Correspondence**
 - A. **Website Application (database):** Peter Schmitt presented some changes for the database that the Board members can access.
 - B. **Vendor Update:** Optimum for phone and Wifi is the only vendor still being paid from the Wells Fargo.
 - C. **By the Numbers:** see attached
LTE's that are listed as retired will be sent one more letter asking if they would like to have "Emeritus".
- V. **Financial Report:** Contact Carol Maynard or Lauri Foy to see if they can provide us with a simple report as the Board does not understand the screen shot we have been receiving from S. Matis.
- VI. **Compliance Inspector Report:** See attached

J. Tandul, discussion: Based on inactivity for the term of his assignment, a motion is made by G. Lovallo to terminate employment of J. Tandul. Seconded by J. Greipp. Motion passed. Letter will be sent to J. Tandul.

VII. Public Comment: None at this time.

VIII. Old Business

- A. Program Manager Position:** Personnel Committee would like a few more applicants to set up interview dates. Employment websites require a Credit Card, can a P-card be used? The CAA may be interested in sharing the cost. Personnel Committee would like to conduct interviews after the December 20th meeting.
- B. Workers Comp Agreement:**
Statement will be added to Business Registration form and sent to C. McLaughlin for approval.
- C. Solid Waste MOA**
Bruce Velzy will have the process initiated before the end of 2022.
- D. 2023 Meeting Schedule**
- E. Website to be re-designed**

IX. New Business

- A.** Motion to approve business registrations by J. Greipp, seconded by B. Emens. Motion passed.

MR Colombiana Tree Service	LTCO	Newfield, NJ
Serrano's Tree Service	LTCO	Plainfield, NJ
Vickers Tree Service	LTCO	Langhorne, PA
GM Landscaping Services LLC	LTCO	Paulsboro, NJ
On Point Tre Service LLC	LTCO	New City, NY
Alberto's Landscaping Services	LTCO	Westwood, NJ
Big John's tree Service LLC	LTCO	Howell, NJ

- B. Motion to certify the Exam** grades Licensed Tree Care Operators Applicants for Class of October 2022 who have attained passing grades and will have their names read into the November 15, 2022 minutes by J Greipp, seconded by B. Emens. Motion passed.

LTCO

Jose Juarez Bustamonte	Westwood, NJ
Nicholas Tegen	Bayville, NJ
Robert Miller	Galloway, NJ
David Segaline	Rio Grande, NJ

- C. Motion to certify the Exam grades** of Licensed Tree Experts for Class of October 2022 who have attained passing grades and will have their names read into the November 15, 2022 minutes by J Greipp, seconded by T. Wyckoff. Motion passed.

LTE

Maxine Marvosa
Bryan Wartman
Shawn Albert

Scotch Plains, NJ
Sparta, NJ
Northfield, NJ

Motion was made by G. Lovallo to go into closed session, seconded J. Greipp.
Motion passed 10:55am.
Back to Regular session 11:15am.

X. Other:

- A. Meeting Attendance Policy Discussion: B. Velzy will look at by-laws of other Councils and Boards.
- B. Certificate of Insurance (COI) does not list NJ Board of Tree Experts as additionally insured.
- C. TCI Expo Discussion on Apprenticeship Program.

XI. Public Comment: None

Motion to adjourn by G. Lovallo, seconded by B. Emens. Motion passed, 12N.